TWYFORD & THORPE SATCHVILLE PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Tuesday 17th May 2022 at 7.30 pm in Twyford Village Hall

**Those Present:** Mr. M Jones [Chairperson] Mr. D R G Angrave

 Mrs. R S Johnson

 Mr. J Holland Mr. P. Challoner (Clerk)

 There were no members of the public present

**37/22 Apologies for absence:**

Apologies were received from Mrs C Dale.

**38/22** **Minutes of the last meeting.**

The minutes of the meeting held on 19th April 2022 and previously circulated to members, were accepted by the members and signed by the Chairperson.

**39/22 Election of Chairperson and Vice Chairperson for 2022/23.**

Mr Jones was proposed as Chairman by Mr D Angrave and seconded by Mr J Holland.

 Mrs C Dale was proposed as Vice Chairperson by MrAngrave and seconded by Mrs R Johnson.

**40/22 Declarations of interest:**

 As per minutes of 19.1.21.

 The Clerk is to check with MBC as to what information is held on their website.

**41/22 Matters arising from the minutes:**

 **1] New streetlighting –** MBC have confirmed that £1,500 is carried forward into 2022/23 for highway improvements. Mr Jones to contact LCC for quotes for new street lights.

 **2] Ashby Road, Twyford –** Mr Jones reported that as a result of a resent inspection the road condition was acceptable.

 **3] Power Pole –** Work on a power pole on Thorpe Satchville Road has been completed.

**42/22** **Correspondence for discussion:**

 **1] Internal Audit recommendations:-**

a] Publish Standing Orders, Financial Regs. and Statement of Internal Control on Council

 website – Agreed.

 b] Identify risks to business continuity and publish on website – Agreed.

 c] Record legal power of expenditure against transactions – To be considered in the future.

 d] Develop equal opportunities and complaints polices – Agreed to examine Local Policies

 for possible development.

 **2] Annual Insurance –** Current policy ends 31.5.22 and a broker has identified

Hiscox Insurers as a suitable alternative.- Agreed to confirm offer on a three year term basis.

**43/22 Finances:**

 **1] Invoices for payment** – The following were approved for payment:-

Twyford Village Hall – Hire of rooms 17.5.22 £ 12.00

 Twyford Village Hall – Donation – Platinum Jubilee £100.00

 Thorpe Satchville Village Hall-Donation- Platinum Jubilee £100.00

 Somerby’s – Payroll administration £214.20

 J.Gallager – Annual insurance £658.28

 **2] Receipts –** Allotment rent £300.00

VAT refund £978.82

 Precepts £4,500.00

 **3] Bank Balance –** This was £14,80178 as at 29.4.22.

 **4] Internal Audit –** Confirmation of unqualified audit.

 **5] Certificate of Exemption –** Approved

 **6] Annual Governance of Statement 2021/22 –** Approved

 **7] Accountancy Statement and variances 2021/22 –** Approved

 **8] Notice of Public Rights -** Approved

 **9] Other documents provided for information were Receipts and Payments Accounts 31.2.22 and Asset Register 31.3.22**

**44/22 Planning:**

 **22/00499/FUL – King Street, Twyford –** Members believed that work had already been completed but had no objections. Mr Jones to check with MBC.

**45/22 Councillors’ reports and any other matters for information:**

 **1] Speedway B6047 –** Mr Jones believed that information required by Speedwatch should have been provided by 30th April 2022. He asked Members to provide information of volunteers as soon as possible and will contact Speedwatch to see if an agreement can be reached.

**46/22 Next meeting:**

 It was agreed that the next meeting would be held in Thorpe Satchville Village Hall on Tuesday 28th June 2022 at 7.30pm.

 The Chairperson closed the meeting at 8.30pm.